

# Field Trip Request Form

**REQUEST FORMS WILL NOT BE ACCEPTED UNLESS CURRENT ACTIVITY  
RELEASE FORM IS ON FILE**

**INCOMPLETE FORMS WILL NOT BE ACCEPTED**

Send Request Form to address listed on fieldtrip flier

**Parent Contact Information:**

Name of Activity \_\_\_\_\_ Name \_\_\_\_\_  
 Date of Activity \_\_\_\_\_ Address \_\_\_\_\_  
 \_\_\_\_\_, CA \_\_\_\_\_  
 Phone: (\_\_\_\_\_) \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Name of Participants First and Last Name <small>Please include all child AND adult participants</small>	Age of Students (Write "P" for Parent/Adult Chaperone)	EU Authorization <small>DCS allows the use of student educational funds for activity admission to organized fieldtrips. Chosen fieldtrips should correspond with an area of study within the student's Personalized Learning Plan and be documented on the student's Learning Record. Pre and post trip activities will be provided by the school. *Authorization is subject to available balance</small>	Activity Fee Per Student  \$  <small>Check the Box if requesting use of EU's.</small>	Activity Fee Per Adult Or Sibling
1.		Facilitator Name:	<input type="checkbox"/>	
2.		Facilitator Name:	<input type="checkbox"/>	
3.		Facilitator Name:	<input type="checkbox"/>	
4.		Facilitator Name:	<input type="checkbox"/>	
5.		Facilitator Name:	<input type="checkbox"/>	
6.		Facilitator Name:	<input type="checkbox"/>	

**PLEASE SEE FIELDTRIP PROCEDURES PAGE FOR CANCELLATION POLICY**

Reservations are subject to availability. Payment does not guarantee admittance.

If your request cannot be granted, you will be contacted by phone or e-mail.

**For Office Use Only:** Request Confirmed:    E-Mail    Mail    Phone

Activity Release Form received    Comments: \_\_\_\_\_